



Public Health  
Prevent. Promote. Protect.  
Greene County

# CERTIFICATION IN FOOD PROTECTION COURSE -REGISTRATION FORM-

Greene County Public Health offers Person-in-Charge (PIC) and Manager Certification in Food Protection courses on food safety. *We are only offering the PIC certification course at your facility.* Each course is designed to promote proper food handling/sanitation procedures to prevent potential foodborne illnesses. Manager Certification and PIC courses are limited to a maximum of **30 students**. A *minimum of 10 students* are required for the ServSafe® course. Courses not meeting minimum class sizes will be cancelled.

**REQUIRED INFORMATION:**

Student Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Email: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Facility Name (if applicable): \_\_\_\_\_

**PERSON-IN-CHARGE (PIC) CERTIFICATION COURSE:** **CLASS DATE:** \_\_\_\_\_  
\$250.00 per class (taught at your facility only)..... \$ \_\_\_\_\_

**SERVSAFE® MANAGER CERTIFICATION COURSE:** **CLASS DATES:** \_\_\_\_\_  
\$150.00 per person ..... \$ \_\_\_\_\_  
\$75.00 (Retest/Proctored Exam) ..... \$ \_\_\_\_\_

**TOTAL PAYMENT ENCLOSED:** ..... \$ \_\_\_\_\_

**ACCOMMODATIONS:**

Disability, need interpreter (foreign/sign language), other: \_\_\_\_\_

Do you require the exam in: Chinese: \_\_\_\_ Spanish: \_\_\_\_ Korean: \_\_\_\_ Japanese: \_\_\_\_ Instructor: \_\_\_\_

**COMPLETED REGISTRATION FORMS:**

Return your completed registration form with a check or money order to: **Greene County Public Health, 360 Wilson Dr., Xenia, OH 45385.** We can also accept payment via credit card (see contact info below).

**\*\*\*Registration and payment must be received no later than 1 week in advance of the scheduled class date – NO EXCEPTIONS. Registration fees cannot be refunded. If unable to attend a class, your paid registration will be honored at another class. Students MUST attend both consecutive week sessions to be eligible for the ServSafe® certification exam given at the end of the 2<sup>nd</sup> day. Otherwise, you must pay and retake the ServSafe® Manager Certification Course\*\*\***

**QUESTIONS:** Please contact Jake Moon at: (937) 374-5607 or at [jmoon@gcph.info](mailto:jmoon@gcph.info).

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*Office Use Only:* Receipt No.: \_\_\_\_\_ Book/Packet issued to student: YES: \_\_\_\_ NO: \_\_\_\_\_

Book/Packet taken by (name): \_\_\_\_\_