

**GREENE COUNTY BOARD OF HEALTH  
MINUTES  
December 5, 2024**

The Greene County Board of Health met in regular session on Thursday, December 5, 2024, in Conference Room 124 of the health district office. The meeting convened at approximately 6:30 p.m. In attendance: Jane Clifton, President, Scott Hammond, Angelia Mickle, DNP, Timothy Roop, Andrew Root, Nancy Terwoord, and David Thompson. Excused: Sylvia Ellison, Vice President; William Harden; Connie Helmuth; Ratna Palakodeti, M.D.; and Marty Larson. Employees in attendance: Melissa Howell, Health Commissioner, Shadrick Adams, Jennifer Barga, Olivia Detty, Evan Dillahunt, Kevin Sharrett, M.D., and Sheryl Wynn.

Ms. Clifton called the meeting to order at 6:30 p.m.

**ADOPTION OF CONSENT AGENDA/MINUTES OF PREVIOUS MEETINGS**

**#24-12-05-02.** Mr. Clifton moved to adopt the consent agenda, including the minutes of the November 7 and November 14, 2024, meetings.

Mr. Roop moved approval of the consent agenda and the minutes of the November 7, 2024, and November 14, 2024, meetings; Mr. Root seconded the motion.

The motion was carried by acclamation.

**PRESENTATION**

Tonight's presentation was *Role of the Board of Health: Advocacy* by Health Commissioner Howell. The presentation explained advocacy versus lobbying and why it is important to advocate. The presentation lasted 19 minutes.

**FINANCIAL REPORTS**

Mr. Dillahunt reviewed the November income and expenditure report, the November voucher summary and appropriation transfers, and the fund transfers/temporary advances. There were no questions about the financial reports presented.

**#24-12-05-01.** Mr. Root moved approval of the income and expenditure report, voucher summary, appropriation transfers, and the fund transfers/temporary advances. Ms. Terwoord seconded the motion.

The motion was carried by acclamation.

**GOVERNANCE REPORTS**

Governance Committee – No report.

Performance and Evaluation Committee – No report.

Planning and Finance Committee—Mr. Root reported that the Planning and Finance Committee met on November 14, 2024, to continue discussing the proposed 2025 Refined Budget, which included a large employee pay increase. He stated that the committee was uncomfortable with that pay increase. However, they will continue to meet in the upcoming months to look at pay rates with more information. The committee approved the items below on emergency measures, but they still require board approval.

**#24-11-14-01** Approval of a 35-hour work week to a 40-hour work week.

**#24-11-14-02** Approval of an 80/20 health insurance premium split to a 90/10 one.

**#24-11-14-03** Approval for an HSA employer contribution of \$1392.00 for employee only, \$2808.00 for employee + child(ren), \$2808.00 for employee + spouse, and \$2808.00 for families.

Ms. Clifton asked for the board to vote on the items. All voted in favor.

## **NEW BUSINESS**

Mr. Dillahunt presented the 2025 Infectious Disease Agreement for Dr. Burdette. Mr. Dillahunt noted that this contract was a continuation of an existing contract that was in place for Dr. Burdette; however, Dr. Burdette is no longer working with Wright State Physicians and now works with Premier Health. Dr. Burdette will also receive a 5% increase in pay with the 2025 agreement.

**#24-12-05-03.** Ms. Terwoord moved approval of the 2025 Infectious Disease Agreement. Mr. Thompson seconded the motion.

## **ADDITIONAL BUSINESS**

Ms. Clifton stated that she and Ms. Sylvia Ellison will continue their presidency and vice presidency for their second year in 2025. She asked if there were any objections, and there were none. This will fulfill their full term per the Governance Policy.

The 2024 employee leave accrual summary and pay rates were presented for review. Mr. Root asked if the salary numbers listed were the rate each employee gets paid hourly or per pay period. Mr. Dillahunt clarified that the number was per pay period.

The GCPH Audit for the year ending December 31, 2023, by Clark Schaefer Hackett, was presented for review. There were no questions about the audit. Mr. Root complimented the audit, and Health Commissioner Howell thanked Mr. Dillahunt and Mr. Stuby's team.

The GCPH Community Participation spreadsheet was presented for review. Ms. Terwoord and Mr. Root commented on how impressive GCPH's participation was. Health Commissioner Howell added that most meetings in the Monthly Activity Report (MAR) come from the community participation spreadsheet.

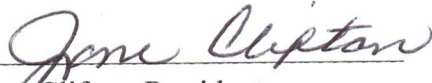
Ms. Clifton asked if any Board of Health members were looking to change committees or if they had any input to let her know at the start of the new year.

Dr. Sharrett shared that during this time of year, we expect influenza to be active; however, Greene County has no active cases. In addition, whopping cases nationwide are up five times beyond what it has been in the past. Epidemiologists in California say bird flu is one mutation away from becoming a novice virus. It has been reported in cows, swine, and one child. Found in mostly dairy workers, it is spread from animal to human. It has not spread from human to human yet.

Health Commissioner Howell gave an update on the Jamie Wellman case, which has been ongoing for two years. After mediation, the case was dismissed. An executive session will be scheduled for the next Board of Health meeting to discuss the case.

Ms. Clifton reminded everyone that the next Board of Health meeting will be on Thursday, January 9, 2025, at 6:30 p.m.

There being no further business, the Greene County Board of Health meeting for December 5, 2024, adjourned at approximately 7:15 p.m.

  
Jane Clifton, President

  
Melissa Howell, Secretary