

**GREENE COUNTY BOARD OF HEALTH  
MINUTES  
November 7, 2024**

The Greene County Board of Health met in regular session on Thursday, November 7, 2024, in Conference Room 124 of the health district office. The meeting convened at approximately 6:30 p.m. In attendance: Jane Clifton, President; Scott Hammond, William Harden, Marty Larson, Angelia Mickle, DNP; Timothy Roop, Andrew Root, and David Thompson. Excused: Sylvia Ellison, Ratna Palakodeti, M.D., and Nancy Terwoord. Employees in attendance: Melissa Howell, Health Commissioner; Noah Stuby, Deputy Health Commissioner; Shadrick Adams, Jennifer Barga, Olivia Detty, Camille Edwards, Colton Holley-Wolf and Sheryl Wynn. The presenter employee in attendance is Kaci Warren, Health Educator at Greene County Public Health.

Ms. Clifton called the meeting to order at 6:30 p.m. and recognized our guests, Ms. Camille Edwards, Mr. Colton Holley-Wolf, and Ms. Kaci Warren.

**ADOPTION OF CONSENT AGENDA/MINUTES OF PREVIOUS MEETINGS**

**#24-11-07-02.** Ms. Clifton moved to adopt the consent agenda, including the October 3, 2024, meeting minutes.

Mr. Harden moved to approve the consent agenda and the minutes of the October 3, 2024, meeting; Mr. Roop seconded the motion.

The motion was carried by acclamation.

**PRESENTATION**

Tonight's presentation, *Harm Reduction*, was presented by Ms. Kaci Warren, Health Educator at Greene County Public Health. Ms. Warren provided Greene County overdose data, gave an overview of ProjectDawn, a network of naloxone and fentanyl test strip distribution programs that provide opioid overdose education and harm reduction services, and the Safe Trade program, a one-for-one syringe exchange program that also offers HIV and Hepatitis C testing, referrals to substance abuse treatment, education on safe injecting practices to reduce the spread of disease, and training on how to use naloxone to reverse an opioid overdose. She also discussed how the utilization of focus groups within the community allows the Harm Reduction program to determine where their strengths are and where they can make improvements. The presentation lasted 16 minutes.

**FINANCIAL REPORTS**

Mr. Stuby reviewed the October income and expenditure report, the October voucher summary and appropriation transfers, and the fund transfers/temporary advances.

**#24-11-07-01.** Mr. Roop moved approval of the income and expenditure report, voucher summary, appropriation transfers, and fund transfers/temporary advances. Mr. Thompson seconded the motion.

The motion was carried by acclamation.

## **GOVERNANCE REPORTS**

Governance Committee – No report.

Performance and Evaluation Committee – No report.

Planning and Finance Committee:

Mr. Root reported that the Planning and Finance Committee met on November 7, 2024, at 5:30 p.m. to review the 2025 refined budget. The committee expressed concern about the staff salaries/fringe benefits in the 2025 proposed budget. The 2025 proposal consists of an overall 19% pay scale adjustment for employees, which includes the 3% COLA and 2% MERIT adjustment. The 19% adjustment was determined from a salary survey conducted by the Ohio Association of Health Commissioners across all local health districts from 2019 to 2024, where the average increase was 19%.

This adjustment would be a one-time market adjustment allowing Greene County Public Health to move money to comply with the Greene County Auditors' Office. The Auditor and our cash reserve policy require us to operate the general fund with a cash reserve of 1X expenses. To adhere to these guidelines, we would need to spend additional money each year to ensure that the cash reserve does not build up. This will come in the form of deficit spending aided by the proposed pay adjustment.

The committee had concerns and did not feel comfortable bringing a recommendation to the board without being provided with additional information. The committee's recommendation would be based on how it affects GCPH internally with its employees, externally with the community it serves, and how the decision would affect GCPH looking forward. Deputy Health Commissioner Stuby will provide additional information before the committee meets again. It was decided that the Planning and Finance Committee would meet on Thursday, November 14, 2024, at 5:30 pm to discuss further and bring a recommendation to the Board of Health, which will meet on Thursday, November 14, 2024, at 6:30 pm to decide.

## **OLD BUSINESS**

Mr. Shadrick Adams, Environmental Health Director, presented, as the third and final reading by the board, an overview of the 2025 proposed Environmental Health fees for 2025. The following programs have proposed changes for 2025: Body Art, Food, Private Water Systems, Swimming Pools, and RV & Campgrounds.

**#24-11-07-03.** Ms. Clifton moved to adopt the 2025 Environmental Health fees. Mr. Roop moved approval of the 2025 Environmental Health fees. Mr. Harden seconded the motion.

The motion was carried by acclamation.





**NEW BUSINESS**

Ms. Clifton shared that she recently completed the Boards of Health Continuing Education Needs Assessment. The short survey provided by Kent State will be beneficial in gathering input from board of health members. The survey is due on Friday, November 8, 2024.

**ADDITIONAL BUSINESS**

The Ohio Department of Health conducted a site visit for the Integrated Harm Reduction Grant on Wednesday, June 26, 2024. A post-site review letter was sent to Health Commissioner Howell, where it was determined that the program had several strengths, including the inclusion of peer recovery support, The Board of Health’s strong support of the Harm Reduction Program, collaborative relationships with community partners, and a data-driven approach to inform strategies.

The Fairborn Fire Department sent a thank-you letter to GCPH for participating in the Public Safety in the Park event, held on October 6, 2024, at the Community Park in Fairborn.

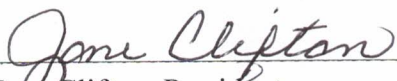
The first Thursday in January is January 2, 2025, and the first Thursday in July is July 3, 2025. Due to the holidays, the board members voted to change the meeting dates to January 9, 2025, and July 10, 2025.

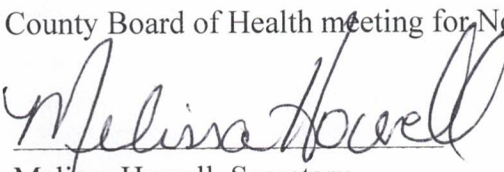
**#24-11-07-04** Ms. Clifton moved to adopt the new Board of Health meeting dates for January and July 2025. Mr. Root moved approval of adjusting the Board of Health meetings for July and January. Mr. Roop seconded the motion.

The motion was carried by acclamation.

Ms. Helmuth discussed the availability of at-home STI testing kits provided by Dayton Public Health and inquired whether GCPH has access to these tests. Ms. Barga confirmed that GCPH does. However, she noted that a drawback is the two-week wait for results and limited treatment options.

There being no further business, the Greene County Board of Health meeting for November 7, 2024, adjourned at 7:32 pm.

  
Jane Clifton, President

  
Melissa Howell, Secretary