

GREENE COUNTY BOARD OF HEALTH
MINUTES
April 4, 2024

The Greene County Board of Health met in regular session on Thursday, April 4, 2024, in Conference Room 124 of the health district office. The meeting convened at approximately 6:30 p.m. In attendance: Jane Clifton, President; William Beeman, Scott Hammond, William Harden, Angelia Mickle, DNP, Ratna Palakodeti, M.D., Timothy Roop, Andrew Root, Nancy Terwoord, and David Thompson. Excused: Sylvia Ellison, Vice-President, Connie Helmuth, and Marty Larson. Employees in attendance: Melissa Howell, Health Commissioner, Noah Stuby, Deputy Health Commissioner; Shadrick Adams, Jennifer Barga, Carla DeBrosse, Jillian Drew, and Sheryl Wynn. Guests in attendance: Donna Jenkins, Public Health Nurse, Community Health Services, Greene County Public Health, and Stephanie Sanders, Public Health Nurse, Community Health Services, Greene County Public Health.

Ms. Clifton called the meeting to order at 6:30 p.m., recognizing our guests, Ms. Donna Jenkins and Ms. Stephanie Sanders.

Ms. Clifton cordially greeted our newest board members, Dr. Ratna Palakodeti and Mr. Timothy Roop. She graciously provided them with the chance to introduce themselves; after which, members of the board and employees of Greene County Public Health introduced themselves.

ADOPTION OF CONSENT AGENDA/MINUTES OF PREVIOUS MEETINGS

#24-04-04-02. Ms. Clifton moved to adopt the consent agenda including the minutes of the March 7, 2024, meeting, and the March 18, 2024, rescheduled meeting.

Mr. Harden moved approval of the consent agenda and the minutes of the March 7, 2024 meeting, and the March 18, 2024 meeting. Mr. Roop seconded the motion.

The motion was carried by acclamation.

PRESENTATION

Tonight's presentation was Health Equity presented by Ms. Jillian Drew, Accreditation Coordinator, Greene County Public Health. Ms. Drew summarized health equity and reaccreditation, achieving health equity, and key steps to achieving health equity. She reviewed the shared language guidelines which provide us the opportunity to develop a deeper understanding and collaboration with our stakeholders and communities we serve, along with the next steps and opportunities. The presentation began at 6:30 pm; ended at 6:45 pm.

FINANCIAL REPORTS

Mr. Stuby reviewed the voucher summary, appropriation transfers, and the March income and expenditure report. He adequately addressed the board's inquiries.

#24-04-04-01. Mr. Andy Root moved approval of the voucher summary, appropriation transfers, then and now requests, fund transfers, and acceptance of the Income and Expenditure report pending the audit. Mr. Harden seconded the motion.

The motion was carried by acclamation.

GOVERNANCE REPORTS

Governance Committee – No report.

Performance and Evaluation Committee – No report.

Planning and Finance Committee – No report.

NEW BUSINESS

- a. Proposed Policy Change: Budgeting and Accounting
Mr. Stuby reviewed the policy changes to the operational policy, Budgeting and Accounting. The Health Education team needs cash on hand to complete the compliance check deliverable of the Tobacco grant. The policy adds a section regarding petty cash, the guidelines, and procedures for proper management.

#24-04-04-03 Ms. Terwoord moved approval of the Proposed Policy Change: Budgeting and Accounting. Mr. Hammond seconded the motion.

- b. Proposed Policy Change: Interpretive Services Policy
Mr. Stuby reviewed the policy changes to the operational policy, Interpretive Services Policy. The policy has been renamed and revised to meet the Accreditation and ADA standards by addressing the needs for low vision/blind, hard of hearing/deaf, and speech or manual impairments.

#24-04-04-04 Mr. Thompson moved approval of the Proposed Policy Change: Interpretive Services Policy. Dr. Mickle seconded the motion.

- c. Health Commissioner Howell reviewed the Association of State and Territorial Health Officials (ASTHO) Public Authority Toolkit which was developed to support governmental public health officials and ASTHO alumni, and to provide an understanding of state and territorial public health's legal responsibility and authority in an acute or declared public health emergency.

- d. As a result of a recent posting to Facebook and the misleading wording, Health Commissioner Howell reviewed the Ethical Review Procedures, which states the Health Commissioner can act immediately to ensure that the agency is meeting all policies and procedures. Due to the Facebook post and the misinformation, action was taken to change the wording on the post to ensure that it meets our Public Use of Greene County Public Health social media. Specifically, "All health district social media sites shall adhere to applicable federal, state, and local laws, regulations, and policies."

- e. Ohio Water Pollution Control Loan Fund (WPCLF) Resolution
Mr. Adams introduced the WPCLF Resolution which authorizes Mr. Stuby to apply for the assistance, sign all documents for, and enter into a loan agreement with the Ohio Environmental Protection Agency for the repair and/or replacement of failing home sewage treatment systems on behalf of Greene County Public Health.

#24-04-04-05 Mr. Harden moved for the approval of the resolution. Mr. Thompson seconded the motion.

- f. Resolution of Appreciation: Mark Wash, M.D.
The resolution of appreciation for the services of Dr. Mark Walsh was read by Ms. Clifton.

#24-04-04-06 Mr. Thompson moved for the approval of the resolution. Mr. Harden seconded the motion. The motion was carried by acclamation.

- g. Quality Improvement and Performance Management Plan 2024
Mr. Stuby reviewed the Quality Improvement and Performance Management Plan 2024 which sets out a plan to evaluate and continuously improve the Health District's processes, programs, and interventions.

#24-04-04-07 Ms. Terwoord moved for approval of the Quality Improvement and Performance Management Plan 2024. Mr. Harden seconded the motion. The motion was carried by acclamation.

ADDITIONAL BUSINESS


Health Commissioner Howell acknowledged the Proclamation from Greene County Commissioners in honor of National Public Health week April 1-7, 2024, which was presented during the employee appreciation breakfast. Health Commissioner Howell extended the employees' appreciation to the members of the Board for their contributions.

Health Commissioner Howell provided an update on the recent measles cases. While the measles situation remains calm, there have been detections of Avian Flu (H5N1) in both poultry and cows. Additionally, two human cases of Avian Flu (H5N1) have been reported in the United States.

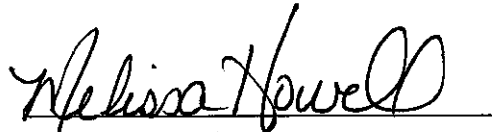
Ms. Terwoord and Mr. Stuby participated in the 2024 National Association of Local Boards of Health (NALBOH) Annual Conference held in Washington DC, February 28, 2024. While Ms. Terwoord described the meeting as productive, on Hill Day they were unable to connect with Congressman Mike Turner, Senators Sharrod Brown, or J.D. Vance, but they able to talk to their senior staff about the public health workforce, infrastructure, and the unique needs in our community.

Ms. Terwoord reported the PBS Special, *The Invisible Shield*, is an excellent documentary series which explores the hidden public health infrastructure. She encouraged everyone to watch the special which is available for streaming on PBS.org and the PBS App.

There being no further business, the Greene County Board of Health meeting for April 4, 2024 adjourned at approximately 7:17 p.m.



Jane Clifton, President



Melissa Howell, Secretary